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September 16, 2009

Todd Drew
Health Department
City of Menasha

This letter is sent in response to your submission for the 2009 Significant Awards Program. I am pleased to inform you that your program was selected for an award this year. The seven award winning programs are listed in alphabetical order by municipality below.

- Worker's Compensation Informational Brochure for Injured Employees - City of Appleton
- Documentation of Confined Space Entry Classifications and Re-Classifications - City of Appleton
- Basics of HAZWHOPER – Awareness Training for Employees - City of Beloit
- Snow and Ice Operations Safety, Training and Environmental Safety - City of Beloit
- Vehicle/Small Engine Lockout-Tagout Program - City of Menasha
- Private Property Entry Policy - City of Onalaska
- Graffiti Abatement Program - City of West Allis PD

By receiving this award your community is eligible for reimbursement of up to \$1000 for the purchase of an item to support your risk management, safety or loss control efforts. This item must be directly related to one of these three purposes to ensure that the item you purchase meets our requirements. We do recommend that you contact us before making final purchase arrangements. In some cases we are able to make the payment directly on your behalf.

I would like to thank you for taking the time to submit your program for consideration. As you can see, the winning programs address a wide range of issues. All submissions were reviewed by the Risk Management Focus Group. Their recommendations were forwarded to the Board of Directors for review at their meeting on September 9, 2009.

In addition to the \$1000 item, you will receive a plaque. That plaque will be awarded to your entity's designated representative at our Annual Membership Meeting on October 3, 2009 at the Blue Harbor Resort in Sheboygan.

It is our goal to share the information regarding the program you developed with other CVMIC members in the hope that some can implement a similar program in their community. For this reason, we thank you for your efforts and initiative and again would like to congratulate you for your accomplishment.

Ken Horner
Director of Operations

cc: Robert Stanke